



OSMANIA UNIVERSITY
HYDERABAD – 500007, INDIA

Ten. No. 1024/PR/DIS/OU/2017-18/ISC- AV Date: 16 -12-2017

SHORT TENDER NOTIFICATION FOR PROCURE OF AUDIO – VISUAL SYSTEM
FOR 105TH INDIAN SCIENCE CONGRESS, OSMANIA UNIVERSITY.

On behalf of Osmania University, sealed tenders are invited from firms/Companies/Organization for Procure of Audio – Visual System for 105th Indian Science Congress to be held from 03rd to 07th January 2018 at Osmania University Campus, Hyderabad for further details, visit our website www.osmania.ac.in .

REGISTRAR



OSMANIA UNIVERSITY
HYDERABAD - 500007, INDIA

Ten. No. 1024/PR/DIS/OU/2017-18/ISC- AV

Date: 16 -12-2017

SHORT TENDER NOTIFICATION FOR PROCURE OF AUDIO - VISUAL SYSTEM
FOR 105TH INDIAN SCIENCE CONGRESS, OSMANIA UNIVERSITY.

On behalf of Osmania University, sealed tenders are invited from the reputed firms / Organization /companies for Procure of Audio-Visual System for 105th Indian Science Congress to be held from 3rd to 7th January, 2018. The Tender document can be obtained from the Office of the Director (Infrastructure), Osmania University, Hyderabad from 16-12-17 to 20-12-2017 on all working days between 11-00 A.M. to 3.00 P.M. on payment of non-refundable application cost of Rs.5,000/- (Rupees Five Thousand only). The tender consisting of two parts (i) Technical bid (ii) Commercial bid. Complete sealed tenders along with EMD of Rs. 2,00,000/- (Rupees Two Lakh only) shall be submitted at the Office of the Registrar, 2nd Floor, Administrative Building, Osmania University, Hyderabad - 500 007 on or before 21 -12-2017 by 3.00 P.M. Sealed tenders received after the due date and time will not be entertained. The Tenders will be opened on 21 -12-2017 at 4.00 P.M. in the Committee Room, Registrar Office, OU, in the presence of the bidding firms. The detailed tender documents can also be downloaded from our website and in that case, Application cost and Tender Document Fee should be submitted along with the Technical Bid. Please note that the Application fee and EMD should be remitted through two separate Demand Drafts drawn in favour of the Registrar, OU and enclosed to the Technical bid, failing which the tender bids are liable to be rejected. For further details, please visit our www.osmania.ac.in.

REGISTRAR,
OSMANIA UNIVERSITY.

NOTE: THE BIDDER MAY PLEASE NOTE THAT SUPPLY, INSTALLATION AND COMMISSIONING OF AUDIO - VISUAL SYSTEM ALONG WITH NECESSARY ACCESSORIES SHOULD BE COMPLETE IN ALL RESPECT ON OR BEFORE 30TH DECEMBER 2018 POSITIVITY.



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HYDERABAD - 500007, INDIA

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SHORT TENDER NOTIFICATION FOR PROCURE OF AUDIO - VISUAL SYSTEM FOR 105TH INDIAN SCIENCE CONGRESS, OSMANIA UNIVERSITY.

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Sub: Osmania University – Procure of Audio – Visual System - Tender Notification Issued – Reg.

Osmania University hereby invites open tenders from the reputed firms/Companies for Supply, Installation and Commissioning of Audio – Visual System for 105th Indian Science Congress, Osmania University. You are requested to submit your competitive price in the sealed covers as per the technical specifications given below. The vendors are advised to quote the prices exclusive of taxes as applicable. The discretion is vested with the University to decide as per the requirements. The Bidder may please not that Supply, Installation and Commissioning of Audio – Visual System along with necessary Accessories should be complete in all respect on or before 30th December 2018 Positivity

Part – I

TENDER SCHEDULE

- | | | |
|---|---|--|
| 1.Name of the Tender | : | Procure of Audio -Visual System. |
| 2.Sale of Tender Schedule | : | From 16-12-2017 to21-12-17 (11 A.M – 3.00 P.M.)
At the O/o the Director (Infrastructure) Room
No. 110, Administrative Building, Osmania
University. (On all working days) |
| 3.Closing date and time
(For receiving duly filled in tender bids) | : | 21 -12-2017 by 3.00 P.M. |
| 4.Submission of Tender bids | : | Sealed tenders in two parts (i) Technical bid (Annex-I) &
(ii) Commercial bid (Annex-II) should be
submitted at O/o the Registrar, Administrative
Building, Osmania University (on all working
days) |
| 5.Date, Venue & Time of opening | : | 21-12-2017 by 4.00 P.M. in the
Committee Room Registrar's Office, OU,
Hyderabad – 500 007 |

Note: In case of unavoidable circumstances, if the tenders are not opened on the last day of Submission in the presence of bidders or their authorized representatives, the subsequent date will be intimated in due course).

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|--------------------------------|---|---|
| 6. Earnest Money Deposit (EMD) | : | EMD of Rs. 2,00,000/- (Rupees Two Lakhs Only) Payable through Demand Draft drawn on any nationalized bank in favour of Registrar, OU. The Tenders without accompanying demand drafts or insufficient demand drafts will not be considered and will be summarily rejected. |
| 7.Security Deposit | : | 10 % of the total cost of the product in the Form of Bank Guarantee in favour of The Registrar, Osmania University, payable at HYDERABAD from any Nationalized Bank, after award of the contract. |
| 8.Payment Terms | : | No advance payment will be made. Payment Will be arranged in accordance with the satisfactory installation and commissioning of Audio – Visual System |

Part – II

TECHNICAL SPECIFICATIONS

S.No	Particulars	Qyt / Approx
1	LED Projector: Laser LED Projector, Brightness 3000 Ansi Lumens, XGA Resolutions (1024 x 768), High Contrast Ratio of 20000 : 1. Lamp Life of 20000 hours , Brilliant Color Rendition 1.07 Billion Colours, 1.1 X Optical zoom, 60" Image size @ 1.8 M Distance Inputs: HDMI, VGA, Audio In/Out, 2 W Speaker with other necessary Accessories (VGA Cable, HDMI Cable Ceiling Mount Kit, Power Cable etc) (Warranty 3 Years on Projector and 5 Years on Lamp) Make : Casio or Equivalent	40 No
2	Motorized Screen : 6 ft x 8 ft (120") (Make : Braun or Equivalent)	40 No
3	Audio System : Amplifier 120w -1 No 30w Speaker – 2 No Collar Mike – 1 No Hand Held Mike – 1 No Gooseneck Mike wireless for Podium – 1 No (Make : Bose or Equivalent)	38 Sets

Note:

1. OEM Authorization certificate should be enclosed for each product above
2. All item should be on brand of OEM
3. The above quantities are tentative it may vary as per actual requirement of the university.

PART - III

TERMS & CONDITIONS OF THE TENDER

1. The Firms should submit their tenders duly enclosing two separate Demand Drafts towards Non-refundable application cost of Rs.5,000/- (Rupees Five Thousand only) and EMD for a sum of Rs. 2,00,000 /- (Rupees Two lakh only) in the name of Registrar, Osmania University, Hyderabad, after going through the conditions laid down.
2. Only reputed firms who have the expertise in the similar field of Supply, installation and commission pertaining to Procure of Audio - Visuals are permitted to quote against the requirements. The vendors are advised to quote the prices plus taxes as applicable as per government norms. The discretion is vested with the University to decide as per the requirements. However, the University shall invite the L-1 bidders for negotiations, if it feels the lowest prices quoted are on the higher side.
3. The firm should have a strong base and may give reference of their standing and orders for supply and installation of similar works in any Government, Educational Institutions, Universities etc., during the past three financial years i.e., 2014-2015 to 2016-17.
4. The Bidder shall strictly adhere to all the terms and conditions stipulated in the tender with regard to Supply, Installation and Commissioning of Audio - Visuals.
5. The firm shall, subject to the provision of the contract and with due care and diligence, execute and maintain the works in accordance with specifications stipulated in the tender as per the requirement of OU.
6. Security requirements for the work shall be in accordance with the general requirements including provisions of this clause and the Shall conform to such requirements and shall be held responsible for the actions of all his staff, employees and the staff and employees of his sub-contractors. Further, any damages takes place in the process of Installation and Commissioning of the said work, the bidder is solely responsible for such damages and have to bear the costs thereof.
7. Time is the essence of the contract and the bidder should complete the Installation and Commissioning of Said work on war foot basis in view of 105th Indian Science Congress. Any delay in the installation and Commissioning the bidder shall have to forfeit the EMD and penalty will be levied by the University.
8. The following information has to be filled by the tenderer with evidence (Documentary proof to be enclosed).
 - a) Registration Certificate
 - b) TSGST/CST/CGST Registration Certificate
 - c) Annual Turn Over for 50.00 Lakhs per annum for last three financial years (2014-15, 2015-16 and 2016-17)
 - d) Documents of technical competence of the tenderer
 - e) Detailed profile of the firm
 - f) Recent Purchase Orders for supply, installation and commission of Audio Visual in Government/Public Sector undertakings/Universities, etc.
9. The offers must be in English. The rates should be indicated both in figures and in words against each item exclusive of taxes as applicable as per government norms.
10. The rates shall be fixed and constant throughout the entire period of the Contract and will not be modified under any circumstances.
11. Offers received after the bid closing date/time shall not be considered.
12. Telex/Tele fax/E-Mail Tenders will not be accepted and the University takes no responsibility for delay/loss or non-receipt of tenders by post/couriers.
13. Any offer containing incorrect statement and incomplete information will be summarily rejected and no unsolicited correspondence shall be entertained.

14. PRICE BID of only those bidders shall be opened who qualify in the technical evaluation.
15. Osmania University reserves the right to accept /reject any offer in full or in part or accept any offer other than the lowest without assigning any reasons thereof.
16. All disputes or differences whatsoever arising between the parties relating to the contract shall be settled by the arbitration in accordance with the rules of arbitration of Indian Council of Arbitration and the Award made in pursuance thereof shall be binding on the parties. The venue of arbitration shall be Hyderabad, and the Vice-Chancellor, Osmania University, Hyderabad – 500007, will make the appointment of the arbitrator on behalf of the University.
17. The Tenders of those reputed firm shall only be accepted, who have remitted the prescribed non-refundable Tender Application fee of Rs. 5,000/- along with EMD for Rs. 2,00,000/- (Rupees Two Lakh only) through two separate Demand Drafts drawn in favour of Registrar, Osmania University.
18. The E.M.D of the unsuccessful tenderers will be refunded without any interest.
19. The firm must have valid TSGST/CST/CGST Registration Certificate. (Please attach copies of valid certificates).
20. The security deposit shall be liable to be forfeited wholly or partly at the sole discretion of the University, if the tenderer either fails to execute the work as per the tender terms, or fails to fulfill the contractual obligations or fails to settle in full his dues to the O.U.
21. In case of premature termination of the contract, the Security Deposit will be forfeited and the O.U. will be at liberty to recover the loss suffered by it & if additional cost is to be paid, the same shall be recovered from the tenderer.
22. The O.U. is empowered to recover from the Security Deposit for any sum due and for any other sum that may be fixed by the O.U. as being the amount or loss or losses or damages suffered by it due to delay in performance and / or non-performance and / or partial performance of any of the conditions of the contract and / or non-performance of guarantee obligations.
23. Failure to comply with the terms of security deposit shall result into cancellation of work order and termination of the contract without any further reference to the tenderer and the EMD shall be forfeited.
24. The Tenderer should be experienced in Supply of Audio - Visuals and shall submit a certificate from the competent authority.
25. The tender will be awarded even if a single bidder is qualified as per the tender norms.
26. The University reserves the right to cancel the tender or terminate the contract with L-1 vendor without assigning any reasons thereof.
27. The University shall however invite the L-1 bidder for negotiations, if it feels the lowest prices quoted are on the higher side.
28. The bidder must have experience in execution of similar works of supply installation and Commissioning of Audio – Visual System

REGISTRAR,
OSMANIA UNIVERSITY

Annexure -I
TECHNICAL BID

(To be submitted in a separate sealed envelope)

1. Name of Tendering Company/ Contractor with
Registration No. & Date
(Please enclose copy of certificate of Registration)
2. Do you possess trade license issued by Competent
Authorities, if so, please enclose a copy.
3. Name of Proprietor / Director
4. Furnish following particulars of the Registered
Office
 - a. Complete Postal Address
 - b. Telephone No.
 - c. Fax. No.
 - d. E-Mail Address
5. Furnish following particulars of the
Operating office, if different from above
 - a. Complete Postal Address
 - b. Telephone No.
 - c. Fax. No.
 - d. E-Mail Address
6. Are you Authorized/ Reputed Firm,
If yes, please attach a copy of the relevant certificate
issued by the competent Authority.
7. PAN No. (Attach Attested Copy)
8. TIN No. (Attach Attested Copy)
9. TSGST/CST/CGST Registration Certificate
(Attach Attested Copy)
10. Financial turnover for last three financial Years.
(Please attach copies of audited Balance
Sheet and IT returns) (2014-15, 2015-16 and 2016-17)
Attach separate sheet if space provided is insufficient
11. Give details of the major clients –
Government, Educational Institutions, Universities etc.
Where similar works have been executed by the
Bidder during the last three years. Copies of the Orders
should be attached for proof.
 - a. Sl. No
 - b. Name & address of the Client with details
 - c. Name of the contact person,
Telephone no., Fax no., and E-mail ID
12. Whether your annual turnover was
Rs. 50 Laks per annum in the last three financial years
(2014-15, 2015-16 and 2016-17);
Please attach relevant copies.
13. Details of (i) Application fee Rs. _____ DD No. _____ Dt. _____ Bank _____
(ii) EMD fee Rs. _____ D.D.No. _____ Dt. _____ Bank _____

TECHNICAL COMPLIANCE

S.No	Particulars	Qyt / Approx	Complied Yes/No
1	LED Projector: Laser LED Projector, Brightness 3000 Ansi Lumens, XGA Resolutions (1024 x 768), High Contract Ratio of 20000 : 1. Lamp Life of 20000 hours , Brilliant Color Rendition 1.07 Billion Colours, 1.1 X Optical zoom, 60" Image size @ 1.8 M Distance Inputs: HDMI, VGA, Audio In/Out, 2 W Speaker with other necessary Accessories (VGA Cable, HDMI Cable Ceiling Mount Kit, Power Cable etc) (Warranty 3 Years on Projector and 5 Years on Lamp) Make : Casio or Equivalent	40 No	
2	Motorized Screen : 6 ft x 8 ft (120") (Make : Braun or Equivalent)	40 No	
3	Audio System : Amplifier 120w -1 No 30w Speaker – 2 No Collar Mike – 1 No Hand Held Mike – 1 No Gooseneck Mike wireless for Podium – 1 No (Make : Bose or Equivalent)	38 Sets	

Note:

1. OEM Authorization certificate should be enclosed for each product above
2. All item should be one brand of OEM
3. The above quantities are tentative it may vary as per actual requirement of the university.

Annexure – II
COMMERCIAL BID

(To be submitted in a separate sealed envelope)

S.NO	Particulars	Qty	Unit Rate	Total Price	GST %	Grand Total
1	LED Projector: Laser LED Projector, Brightness 3000 Ansi Lumens, XGA Resolutions (1024 x 768), High Contract Ratio of 20000 : 1. Lamp Life of 20000 hours , Brilliant Color Rendition 1.07 Billion Colours, 1.1 X Optical zoom, 60" Image size @ 1.8 M Distance Inputs: HDMI, VGA, Audio In/Out, 2 W Speaker with other necessary Accessories (VGA Cable, HDMI Cable Ceiling Mount Kit, Power Cable etc) (Warranty 3 Years on Projector and 5 Years on Lamp) Make : Casio or Equivalent	40 No				
2	Motorized Screen : 6 ft x 8 ft (120") (Make : Braun or Equivalent)	40 No				
3	Audio System : Amplifier 120w -1 No 30w Speaker – 2 No Collar Mike – 1 No Hand Held Mike – 1 No Gooseneck Mike wireless for Podium – 1 No (Make : Bose or Equivalent)	38 Sets				
Total Amount Inclusive of all Taxes						

Note: The vendors are advised to quote prices exclusive of taxes as applicable as per government norms and show the tax component separately followed by Grand Total prices. The discretion is vested with the University to decide as per the requirements. Tenders will be finalized even if one bidder is qualified and the contract will be awarded to the respective lowest bidder. the bidder should complete the entire work within two weeks on war foot basis in view of visit of NAAC Peer Team. Any delay in the execution of the work the bidder shall have to forfeit the EMD and penalty will be levied by the University. The bidder must have experience in execution of similar works of renovation and refurbishment of Senate Hall/Auditoriums/Seminar halls, etc.

ANNEXURE-III

PERFORMANCE BANK GUARANTEE FORMAT ON SECURITY DEPOSIT

This deed of Guarantee made on..... day of Month & Year by Name & Address of the bank (hereinafter called the "GUARANTOR") on the one part, on behalf of M/s Name & address of the Firm (hereinafter called the "FIRM") in favour of The Registrar, Osmania University, Hyderabad on the following terms and conditions.

Whereas the FIRM is entering into a agreement with OSMANIA UNIVERSITY for works of Laying of Optical Fiber cable in PLB pipe in underground ducts along with associated works for installation of CCTV Cameras in and around the University Campus, Osmania University and this guarantee is being made for the purpose of submission of Security money required to be deposited at the time of signing of the agreement between Osmania University and FIRM.

Know all people by these presents that the GUARANTOR, hereby undertake to indemnify and keep Osmania University indemnified up to the extent of Rs.....(Rupees in words)during the validity of this bank guarantee and authorize Osmania University to recover the same directly from the GUARANTOR. This bank guarantee herein contained shall remain in full force and effect till the expiry of its validity or till any extended period (if extended by the bank on receiving instructions from FIRM.). The liability under the guarantee shall be binding on the GUARANTOR or its successors.

Whereas the GUARANTOR further agrees that their liability under this guarantee shall not be affected by any reason of any change in the offer or its terms and conditions between the FIRM and Osmania University with or without the consent or knowledge of the GUARANTOR.

Whereas the GUARANTOR further agrees to pay guaranteed amount hereby under or part thereof, on receipt of first written demand whenever placed by Osmania University during the currency period of this guarantee. The GUARANTOR shall pay Osmania University immediately without any question, demure, reservation or correspondence.

Whereas the GUARANTOR hereby agrees not to revoke this guarantee bond during its currency period except with the previous consent of Osmania University in writing.

Notwithstanding anything contained herein

- Our liability under this bank guarantee shall not exceed Rs... (Rupees in words)
- This Bank guarantee shall be valid up to
- We are liable to pay the guaranteed amount or any part thereof under this bank guarantee only and only against the written claim or demand on or before

Sealed with the common seal of the bank on thisday of (Month) and (Year).

Witness:

1.....

2.....

(Signature and seal of the bank)

SIGNATURE AND STAMP OF THE TENDERER